

WISCONSIN STATE FAIR PARK

POSITION OPENING **Inspector**

POSITION SUMMARY

The Wisconsin State Fair Park (WSFP) Police Department (PD) is seeking a qualified candidate to serve as an Inspector. This individual will lead by example and be a key participant in the WSFP Police leadership team. The ideal candidate will have prior experience working in a sworn law enforcement management and leadership capacity.

The Inspector assists in the planning, directing, and coordinating of activities in the WSFP Police Department. This position performs with a high degree of independence and action. The Inspector reports to the Chief of Police and is the next person in command during the Chief's absence.

EMPLOYMENT TYPE

Full-Time, permanent position in the unclassified service of the State of Wisconsin.

COMPENSATION & BENEFITS

Salary commensurate with experience and qualifications in alignment with the State of Wisconsin's Compensation Plan for new hires, promotions, and transfers. As an unclassified position, this position best aligns to the pay range 63-40 for salary purposes. Includes comprehensive fringe benefits package, including pension, health insurance, and paid time off.

WHO CAN APPLY

This position is open to all internal WSFP staff who meet the outlined criteria.

ESSENTIAL FUNCTIONS

- Oversee the police and administrative operations of the Department as directed by the Chief of Police during the Wisconsin State Fair and other events
- Handle the day-to-day operations for the WSFP PD in collaboration with the Chief of Police
- Plan, direct and evaluate all Police programs and operations in coordination with the Chief of Police including policy development, implementation, and monitoring
- Oversee and coordinate department training and crime prevention
- Oversee the field training program and policy development including updating programs to stay current with all legal standards
- Oversee and conduct internal investigations
- Seek sources of funding for Department programs and equipment by researching and authoring law enforcement grants
- Act at the point-of-contact for the WSFP PD Emergency Management plan
- Direct the recruitment, interviewing, hiring process and training of WSFP PD staff both year-round and seasonal LTES
- Provide leadership and guidance to staff to help them achieve both their own goals and the WSFP PD goals

- Oversee the recommendation of promotions, disciplines, and/or terminations of subordinate staff in collaboration with the Chief of Police
- Effectively investigate and respond to suspected or reported work rule violations by WSFP PD employees in a professional and timely manner in collaboration with HR as necessary

QUALIFICATIONS

- Previous service with a Law Enforcement Agency as a sworn officer, of which at least 5 years in full-time command level position at the rank of lieutenant or higher
- Currently certified as a Wisconsin law enforcement officer through the State of Law Enforcement Standards Board (LESB). Must maintain this certification annually as required by the LESB
- Bachelor's degree in Criminal Justice, Public Administration, Business Administration, or a related field preferred; or an equivalent combination of education, training, and relevant professional experience
- Prior experience researching and securing grants on behalf of a law enforcement agency, preferred
- Experience and knowledge of personnel management and command supervisory techniques
- Experience conducting administrative/internal investigations into personnel matters
- Extensive knowledge of and ability to implement modern methods, practices and principles of police investigations, organization, and administration
- Prior experience developing procedures, methods, and policies with a law enforcement agency
- Extensive knowledge of facilities, equipment and personnel needed to provide police services and operations
- Knowledge of the incident command system
- United States Citizen and legal resident of the State of Wisconsin.

PHYSICAL REQUIREMENTS

- Regular: Use of both hands and legs, rapid simultaneous mental muscular coordination, oral communication, hearing, near and far vision, depth perception, color identification and peripheral vision.
- Frequent: Standing, walking, climbing stairs, balancing, reaching, repetitive finger movement, feeling, twisting and pressure involving wrists, arms and hands.
- Occasional: Heavy, moderate and light lifting; carrying, pushing, pulling, grappling, stooping, kneeling, crouching, bending, crawling and running.
- Be able to endure exposure to extreme heat and cold, loud noises, dusty conditions, unsanitary conditions and possible blood borne exposure.
- Requires sedentary work that involves sitting for long periods of time but may involve walking or standing for brief periods of time and requires continual use of a computer keyboard and other peripheral devices.

SPECIAL NOTES

Candidate is required to work all 11 days of the annual Wisconsin State Fair; for 2026 these dates are August 6 – 16, all 3 days of INDYCAR and Harvest Fair. Working extended shifts that may span 12 hours or more during an emergency or during the annual Wisconsin State Fair.

The job function, duties, and responsibilities of the Inspector listed above are intended only as general illustrations of various types of work that may be performed. Specific statements of duties not included does not exclude them from the position if the work is similar, related, or a logical assignment to the

position. Job/Position descriptions are subject to change by the Chief of Police as the needs of the Wisconsin State Fair Park Police Department job/position requirements change.

Prior to appointment to this position, the candidate will be subject to a comprehensive Police criminal background check, drug screening, medical examination and law enforcement assessment.

TO APPLY

Please submit your resume and cover letter via email to HR@wistatefair.com with "Inspector Application" in the subject line. Application materials must be received by **5pm on Thursday, June 18**. The most qualified applicants will be invited to interview.

COMPANY DESCRIPTION

Wisconsin State Fair Park is a year-round entertainment venue designed to host events, meetings and more throughout the four seasons. Home to the Exposition Center, Tommy G. Thompson Youth Center, the Milwaukee Mile Speedway, Wisconsin Products Pavilion and many other facilities, hundreds of events are held at the Fair Park each year. Perhaps the most notable and certainly the signature event, the Wisconsin State Fair, welcomes an average of one million Fairgoers over 11 summer days. Visit www.wistatefair.com for more information.

Wisconsin State Fair Park's central location within the largest metro area in Wisconsin makes it a desirable place to work, live and play. As a world-class city, Milwaukee and the Greater Milwaukee Area are full of opportunities galore for living, working and playing. Visit www.discovermilwaukee.com for more information.

Wisconsin State Fair Park is an Equal Opportunity Employer.