

Temporary Event Electrical Guidelines

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The cord placed in your booth by the facility has three (3) plug-ins, which are considered the outlets for your booth.



- ✓ An extension cord and/or plug strip may be plugged into each outlet. (**Extension cords MUST be grounded.**)
- ✓ A plug strip may be plugged into the end of an extension cord. (**Plug strips MUST be grounded.**)
- ✓ If a plug strip is in use, devices must be plugged directly into it.
- ✗ Multi taps without surge protection are not permitted in any capacity. (Note: Plug strips without an ON/OFF switch and surge protection are considered multi taps and are not allowed.)



- ✗ Extension cords, multi taps and/or additional plug strips may not be plugged into a plug strip.



- ✗ Extension cords are not permitted to be plugged into another extension cord.



- ✗ Major appliances may not be plugged into a plug strip and/or extension cord. They must be powered directly from the outlet.



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- ✓ Cable protectors should be used in high traffic areas (not allowed across aisles)



- ✗ The use of Halogen type bulbs is not permitted.



- ✓ LED bulbs & CFL bulbs are permitted. Retro-fitted LED bulbs are permitted in quartz light fixtures.



The sources for these guidelines are the National Fire Prevention Association 1, National Electrical Codes and the State of Wisconsin SPS 316. This information is not intended to be your only electrical information resource. Additional information and knowledge are necessary for an electrical installation that complies with the National Electrical Code and is free from fire and electrical shock hazards.

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