



WISCONSIN STATE FAIR PARK BOARD PUBLIC RECORDS NOTICE

It is the policy of the State of Wisconsin that all persons are entitled to the greatest possible information regarding the affairs of government and the official acts of those officers and employees who represent them.

The Wisconsin State Fair Park Board oversees State Fair Park Management's supervision of fairs, exhibits and promotional events for agricultural, industrial, educational and recreational purposes. Management also leases the use of State Fair Park property for other purposes when not needed for the above purposes.

Kathleen O'Leary, Chief Executive Officer, has been designated as legal custodian of the Wisconsin State Fair Park public records. Members of the public may inspect and copy public records of the board by making an oral, written or electronic request for the specific records to: Kathleen O'Leary, Chief Executive Officer, Wisconsin State Fair Park Board, 640 S. 84th Street, West Allis, Wisconsin, 53214; phone: 414.266.7000; fax: 414.266.7007; or email: publicrecords@wistatefair.com.

The public records of Wisconsin State Fair Park are available for inspection and copying during normal business hours. Except for legal holidays, those hours are: Monday – Friday 8:00 am – 11:45 am and 12:30 – 4:30 pm.

Fees for providing copies of public records are \$0.15 per page for photocopies; \$.07 per page for converting paper records to electronic format; \$.14 per CD or DVD. actual and direct cost of any transcription, photographic work or postage; and the hourly rate of salary and benefits for the lowest-paid employee capable of locating records, not to exceed \$30 per hour for time spent locating records. Requests which exceed a total cost of \$5.00 may require prepayment.

All requests will be processed as soon as practicable.